



Aditya College of Engineering & Technology

Aditya Nagar, ADB Road, Surempalem-533437

Date: 05/09/2019

Minutes of Meeting

Chairman has welcomed all the grievance redressal committee members to the meeting which is being conducted in the Principal's chamber at 2.30 pm on 04-09-2019.

Then the coordinator delivered the objectives of the meeting and is as follows:

1. Plan of action for the 2019-2020 academic year.
2. Presenting the grievance report for 2018-2019 academic year.

Coordinator along with the grievance redressal committee members discussed how to fulfil the above objectives.

Name of the member	Role	Signature
Dr. T K Rama Krishna Rao (Principal)	Chairman	
Mrs. Koneti Varalakshmi (Asst. Professor)	Coordinator-1	
Mr. Padala Ramesh Kumar (Assoc. Professor)	Coordinator-2	
Ms. Swathi Ayithampudi (Asst. Professor)	Member	
Mr. P L Prasada Rao (Chief Warden)	Member	
Mr. B Lakshman Rao (Parent of 17P31A0314)	Member	
Mr. M. Rajeshwara Rao (Parent of 18P35A0109)	Member	
Ms. Garaga Haritha Devi (Student-17P31A1214)	Member	
Mr. Madem Veera Venkata Sri Sai Sandeep (Student-17P31A04L2)	Member	
Ms. P.V. Satya Naga Swathi Sameera (Student-16P31A0506)	Member	
Ms. P Amrutha (Student-18P31A04F9)	Member	

Copy to all the committee members



Chairman
PRINCIPAL
Aditya College of
Engineering & Technology
SUREMPALEM- 533 437